



<https://www.maiaplanning.com/job/project-coordinator-2-2-2-2/>

Project Manager, Equipment Planning

Description

Maia Consulting is seeking a Medical Equipment Planning Project Manager to lead the planning, procurement, and installation of medical equipment for hospital construction and renovation projects across the United States.

Responsibilities

- Build and manage project plans and schedules
- Lead medical equipment user group meetings
- Perform value analysis to compare medical equipment systems
- Develop medical equipment lists and budgets
- Coordinate medical equipment placement in Revit
- Prepare and assemble medical equipment specifications
- Gather site-specific vendor drawings
- Obtain final vendor quotes and prepare procurement documentation
- Coordinate delivery and installation of medical equipment
- Travel to client site to provide supervision of medical equipment installation activities

Qualifications

- Minimum 1-3 years professional experience in the medical equipment planning (preferred)
- Bachelor's degree in engineering or business (preferred)
- Ability to travel to client sites within the United States
- Knowledge of hospital department functions
- Understanding of architectural design/construction process
- Excellent written and verbal communication skills
- Ability to work independently in a home office with minimal supervision
- Extreme attention to detail
- Strong time management, organization, and prioritization skills
- Experience in MS Office, Attainia, Bluebeam, Autodesk Revit, and BIM 360

Job Benefits

Comprehensive benefits package including PTO, health, vision, dental, and 401K

Contacts

recruiting@maiaplanning.com

Hiring organization

Maia Consulting, LLC

Employment Type

Full-time

Job Location

United States

Remote work possible

Base Salary

\$ 80000 - \$ 110000

Valid through

31.07.2025

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